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TALLY & ADVANCE EXCEL Training Institute





TALLY <u>PROFESSIONAL</u> WITH CERTIFICATION



A UNIQUE COMBINATION OF 6 Modules

Professional Advanced Training, Principles of Accounting, GST Training & Advanced Excel, Total 4 Volumes of Books

- ✓ Module 1- Accounts & Basic Inventory
- ✓ Module 2- Advance Accounts & Inventory (Executive)
- ✓ Module 3- TALLY CERTIFICATION
- ✓ Module **4** Tally ERP EXAMS
- ✓ Module 5- ADVANCED EXCEL
- ✓ Module 6 GST Book & Certification





Trained 11500+ Students in Tally & Advance Excel





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TALLY **PROFESSIONAL** WITH



CERTIFICATION

A UNIQUE COMBINATION OF 4 COURSES (6 Modules)

- 1) TALLY OPERATOR OPERATION OF TALLY with GST Calculation
- 2) TALLY PRO ADVANCED TALLY EXECUTIVE INCLUDES
 - Certification from Tally PRO
- 3) Advanced EXCEL Includes Excel & Advanced Excel
- 4) GST Book

Professional Advanced Training, Principles of Accounting, GST

Training & Advanced Excel, Total 4 Volumes of Books

- ✓ Module 1- Accounts & Basic Inventory
- ✓ Module 2- Advance Accounts & Inventory (Executive)
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- ✓ Module **4** Tally ERP EXAMS
- ✓ Module 5- ADVANCED EXCEL
- ✓ Module 6 GST Book & Certification
- ✓ Name Registered with Tally for Employment



ADVANTAGE OF DOING THE Tally Professional COURSE

- ITC quality control
- Methodology
- Assessment pattern
- Global Qualification
- 4 Volumes of Books + 1 GST Book
- 2 Online Exam Get TALLY Certification & GST Certificate
- Multi-ladder growth path

** Individual Courses available too





ALL INCLUSIVE 5-6 Months ☑ Advance Modules **☑** Certifications ☑ 18 % GST Included **Books & Notes ☑** Includes Projects



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TALLY **OPERATOR** COURSE WITH CERTIFICATION



FINANCIAL Accounting

- └→ Creating A Company
- → Company Configuration
- → Setting up a New Company
- → Ledger / Creating Groups
- → Account Heads / Voucher Entry
- → Payment / Receipt Voucher
- └→ Contra Entry
- → Purchase / Sales Register
- → Creating Cost Centres
- └→ Creating Trial Balance
- → Viewing Statement of Accounts
- → Profit & Loss Account
- → Balance Sheet
- → Bank Reconciliation
- → Interest Calculation
- → Bank & Cash Books
- → Company Controls
- → **TDS** Tax Deducted Source
- → GST CALCULATION
- → GST Goods and Services Tax
- → Accounting of **GST in Tally**
- → **CGST** Central GST Government
- → SGST State GST, Integrated GST

INVENTORY

- → Stock Groups
- → Stock Items
- → Physical Stock Voucher
- → Creating Units of Measure
- → Rejections In & Out
- → Purchase & Sales Order
- → Multi Currency
- → Invoicing, Bill or Stock Wise
- → Debit / Credit Notes
- → Budgets & Controls
- → Multiple Godowns
- → Rejection Notes
- → Sales Plan / Purchase Plan
- → Sales Order Processing
- → Purchase Order Processing
- → Maintaining Physical Stock
- → Inventory Reports & Statements
- → Interest Calculation
- → PRINT PREVIEW

Work on PROJECTS & **ASSIGNMENTS**





Certified Tally Operator Course Duration 2 Months Fees 11,550 Rs.9550



TALLY FOR

Tally Prime

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TALLY ERP DIPLOMA TALLY PROFESSIONAL COURSE BY TALLY PRO WITH ADVANCE EXCEL



This course includes the <u>Tally Operations along with the Executive level</u> <u>+ 4 Volume set of Tally PRO - Higher Level Books</u>, with which you get the Original TALLY Kit.

TALLY KIT INCLUDES :

- ✓ 4 Volumes of Books + 1 GST Book
- ✓ Tally Dedicated PROJECT & ASSIGNMENT BOOK
- ✓Online Exam

✓ Student Name is Registered on the Tally Website

After completion of the course you get the **Original online TALLY Certification**, along with the Tally operations certificate.

<u>1. TALLY PROFESSIONAL 4 VOLUME - COURSE</u> is developed after a thorough research & study of the industry . By joining this course student will be able to determine where he needs to focus & career prospects available for him in the field of Business Accountancy.

2. TALLY GST BOOK & CERTIFICATE - COURSE

Get familiar with the Technological Advantages of Tally including Multilingual Capabilities, Remote Access, Security Features. Have an understanding of basic concepts, practical application of GST, TDS.

- Fundamentals of Accounting and Tally.ERP 9 & PRIME
- Creating Masters in Tally.ERP 9
- Voucher Entry and Generation of Reports
- Tally Vault and Security Controls
- Export, Import and Splitting of Data
- Connectivity & Printing Reports, Payroll
- Advanced Accounting and Inventory in Tally.ERP 9
- Job Costing and Job Order Processing
- Installing & Activating Tally.ERP 9
- GST Calculation : GST –GOODS & SERVICES TAX
- Accounting of GST in Tally,
- CGST Central GST Government
- SGST State GST, IGST Integrated GST
- TDS: Tax Deducted at Source

Trained 11500+ Students in Advance Excel & Tally including Students & Corporates





Google

CLISTOMED DEVIEWS





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TALLY ERP DIPLOMA TALLY PROFESSIONAL COURSE BY TALLY PRO WITH ADVANCE EXCEL

ADVANCE EXCEL WITH CERTIFICATION FEES: 9550 5990



Module 1: Introduction of MS-Excel

- · Calculations in Excel (Basic Formula's & Advanced Formula's)
- Calculations in Excel (Absolute / Relative / Sheet Reference)
- Linking between Excel Files and Data, Chart Preparation in Excel with Details Features

Module 2 ADVANCED FUNCTIONS of MS-Excel

- · Tabs and Menus of Excel, Office Button / File Menu
- Home Tab Options (Advanced Formatting & Paste Special)
- · Specialized Effects like Formatting , Page Elements & Setup with Advanced Options
 - Formula Tab options with Auditing, Data Tools in Excel
 - Advance Security Option from Review and View Tabs

Module 3

- ADVANCED Data Analysis (Adv. Sort, Filter, Subtotal, Validation, Consolidation)
- Goad Seek and Scenario Features in Excel Industry Work.
- PIVOT Table and Data Analysis using options of Pivot Table
- More Useful Functions in Excel (Date/Time, Text, Mathematical, Statistical etc.)
- V-Lookup and H-Lookup Functions and Its use in Industry.

Module 4

- 25 Corporate Level Projects for Individual options in Excel.
- MIS Reporting Analysis Options.
- Detailed Work to Handle Large Data with Data Operations like Advanced Filter.
- Introduction to VBA, Macro and How to Use Macro in Excel to save Work Time.

ADVANCED EXCEL:

- Multiple-level Sub Total Reports
- Filtering database & Sorting data
- Securing & Protecting Worksheets
- Linking Multiple Sheets
- Sheet Referencing
- Dynamic Linking Word/Excel/Powerpoint
- Functions: LOOKUP, VLOOKUP
- HLOOKUP
- COUNTIF, SUMIF
- What-if-analysis
- Goal Seek
- Pivot Tables & Pivot Charts

PROFESSIONAL - Scenario Manager

- Date Functions
- Age Calculations
- NESTED IF
- Consolidation of Data
- Data Validation
- Logical functions
- (AND, OR, NOT)
- Macro: Definition & Concepts
- Record & Run a macro
- Store a macro
- Introduction to VBA Prog
- 25+ Projects of Practical Training



MICROSOFT

EXCEL EXPERT





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INDIVIDUAL Original FEES

1.TALLY Operator Rs 11,550/-2.TALLY PRO Rs. 19,550/-**3.ORIGINAL TALLY KIT** 4.Advanced EXCEL – 9,550/-5.GST Certification – 6,550/-Original Fees Total Rs. 36,550 **Duration: 5-6 Months**



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Savings"





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Duration: 5-6 Months



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GOOGLE MAP LINK ANDHERI

https://goo.gl/maps/vKqqSvJ6zFKcPEKX7

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Trained 11500+ Students in Advance Excel & Tally including Corporates

Our Advanced Excel Corporate Clients



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BATCH TIMINGS: Morning - 7:30-9am, 9-10am, 10-11am, 11-12pm | **Afternoon** - 12-1pm, 3-4pm, 4-5pm | **Evening** - 5-6pm, 6-7pm, 7-8pm, REGULAR & WEEKEND













Our Syllabus Is Taught To The Leading Global Brands

TRAINEES FROM







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Why only Rs. 1?,550

Original Fees : Rs. 36,550 (All Inclusive of GST)



Why only Rs. 1?,550 for ALL 6 Modules ?

1. We OWN our training premises ! We don't pay rent. We don't have to include the rent cost in your fees !!!

2. We are NOT a franchisee.



We don't need to pay franchisee fees to anyone. 4.7/5 CLISTOMER REVIEWS So, We don't have to include franchisee fee cost in your fees !!!

3. No unnecessary theory classes. Only necessary theory, 90% Practicals

Only necessary theory, 90% Practicals and more practicals. Thus, saving your precious time going through mind numbing theory classes.

Professional Advanced Training, Principles of Accounting, GST Training & Advanced Excel, Total 4 Volumes of Books

- ✓ Module 1- Accounts & Basic Inventory
- ✓ Module 2- Advance Accounts & Inventory (Executive)
- ✓ Module **3** TALLY CERTIFICATION
- ✓ Module **4** Tally ERP EXAMS
- ✓ Module 5- ADVANCED EXCEL
- ✓ Module 6 GST Book & Certification



DIGITAL MARKETING is one of the Best Course for B.Com, BMM, BAF, BMS Students. Companies are looking to establish their brand, online presence in digital domains to grow their business,

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Brochure.

Appropriate age to do Combination Course 16-33 years.

Digital Marketing is a course which is among the most chosen fields in the present times.

> **Diploma in DIGITAL Marketing TALLY Professional, Adv.EXCEL** (16 Certifications)

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DMTI

1. Advance Digital Marketing Diploma 规 (33+ Modules, 12 Certifications, Google) 2. Tally ERP | Prime Operations Diploma 3. Tally Professional Executive - Diploma 4. **GST** Executive 5. Advance Excel

Total Fees : Rs 81,990 Rs. 45,550 All Incl. Duration: 1 Year

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